



EDI Testing Qualification Checklist for ESCOs

To sign up for EDI testing at NYSEG and/or RG&E, complete/provide the information below no later than 30 days prior to the start date of testing. Test batch availability is based on a first come first serve basis. Forms/Agreements noted below are found on the website(s) listed at the bottom. *

- **EDI Test Application** form
- **Data Security Agreement** (complete agreement for each Utility)
- **NYS Public Service Commission Certification letter**
- **NYISO Acceptance Letter** (Electric ESCOs only)
- ESCO must be EDI Phase 1 certified
- **W-9**

In addition, the below documents must be completed and emailed to supplier_relations@rge.com no later than 15 days prior to the start of EDI testing. Below documents are found on the website(s) listed at the bottom. *

- **Operating Agreement** (complete agreement for each Utility)
- **Billing Service Agreement** (complete agreement for each Utility if testing for consolidated billing)
- **Designation of Agency Agreement** (complete agreement for each Utility if you are designating an agent on your behalf)
- **Designation Agent for Service Process Agreement** (complete one agreement for each Utility required if you are not located within NYS)
- **Business Classification Form**

**Documents found on website(s):*

www.rge.com or www.nyseg.com

Click Our Community

Under Suppliers & Partners, click Energy Supply Companies (ESCOs)

Click How to Become an Electricity ESCO or How to Become a Natural Gas ESCO

Click on Forms link in document