

APPENDIX F

APPLICATION PACKAGE CHECKLIST

Completed standard application form	√
New York State Standardized Acknowledgement of Property Owner Consent Form – For Systems above 50 kW up to 5 MW Only – Refer to Appendix H for form	√
For residential systems rated 50 kW and below, a signed copy of the standard contract	√
Letter of authorization, signed by the Customer, to provide for the contractor to act as the customer’s agent, if necessary	√
If requesting a new service, a site plan with the proposed interconnection point identified by a Google Earth, Bing Maps or similar satellite image. For those projects on existing services, account and meter numbers shall be provided	√
Description / Narrative of the project and site proposed. If multiple DG systems are being proposed at the same site/location, this information needs to be identified and explained in detail.	√
DG technology type	√
DG fuel source / configuration	√
Proposed project size in AC kW	√
Project is net metered, remote, or community net metered	√
Metering configuration	√
Copy of the certificate of compliance referencing UL 1741	√
Copy of the manufacturer’s data sheet for the interface equipment	√
Copy of the manufacturer’s verification test procedures, if required	√
System Diagram - A three-line diagram for designs proposed on three phase systems, including detailed information on the wiring configuration at the PCC and an exact representation of existing utility service. One-line diagrams shall be acceptable for single phase installations	√